

# **CABINET MEMBER DECISION**

## **Decision:**

AWARD OF CONTRACT FOR THE SUPPLY OF CLEANING MATERIALS AND JANITORIAL SUPPLIES VIA THE WEST SUSSEX COUNTY COUNCIL FRAMEWORK AGREEMENT

### **(i) Details of decision**

It was agreed that the Cabinet Member for Business Services and Resident Experience agrees to award a call off contract to Whiteman and Parrish Ltd from 1 February 2017 for 12 months with an option to extend for a further period of 12 months for Surrey County Council (SCC) following consultations of the financial details and recommendations outlined in the part 2 report. The term will align with future procurement opportunities as part of the Orbis Facilities Management Strategy.

### **(ii) Reasons for decision**

Following an assessment of a number of options it was decided that a medium term call off contract using the West Sussex County Council Janitorial Supplies Framework Agreement was deemed the most appropriate route to market at this time, following the consultations of the financial details and recommendations outlined in the Part 2 report.

The tender to establish this framework was in compliance with the requirements of Public Contracts Regulations 2015 and the Council's Procurement Standing Orders (PSO's).

The recommendation, following a thorough evaluation process, currently provides best value for money for this contract and an appropriate and flexible service for the Council.

To ensure continued value for money is obtained, benchmarking will continue against other available frameworks to compare prices and if required a procurement exercise will be undertaken in the next 12 months to obtain a solution that better meets the overall needs of the Council.

### **(iii) Details of any alternative options considered and rejected**

None.

### **(iv) Details of any consultation and representations received not included in the published report**

None.

## **Conflicts of Interest and any Dispensations Granted**

**(Any conflict of interest declared by any other Cabinet Member consulted in relation to the decision to be recorded and any dispensations granted by the Audit and Governance Committee)**

None.

**Decision taken by:**

(i) **Name:** Denise Le Gal

(ii) **Portfolio:** Cabinet Member for Business Services and Resident Experience

**Date of Decision:** 17 January 2017

**Date of Publication of Record of Decision:** 18 January 2017

**Date decision effective (i.e. 5 working days after date of publication of record of decision unless subject to call-in by the Council Overview Board):** 26 January 2017